

Empower Participants – Managing Enrollments and Contributions

Link: participant.empower-retirement.com/participant/

Once you have registered your account and logged in, go to Account > Contributions to make changes to your automatic enrollments or edit contribution details. Make sure you click the blue **confirm and continue** button after making changes.

The screenshot displays the Empower participant portal interface. The top navigation bar includes the Empower logo, 'Home', 'Account' (with a dropdown menu), 'Investing help', and 'My Financial Path'. The 'Account' dropdown menu is open, showing options: Overview, Balance, Rate of return, Statements and documents, **Contributions** (highlighted in yellow), Investments, Loans, and Withdrawals. The main content area is titled 'Contributions' and features a table with columns 'Contribution' and 'Type'. A row is visible for 'Before Tax' contributions, showing an 'Auto increase 1% per year up to 10%' and an 'Edit' button. Below the table, a blue 'Confirm & Continue' button is prominent. A red callout bubble points to this button with the text: 'Click **Confirm** after you've made your changes.' Another red callout bubble points to the 'Auto increase' link with the text: 'Click here to turn-off or change your annual auto-increase'. A third red callout bubble points to the 'Edit' button with the text: 'Click here to change your pre-tax auto-enrollment of 5%.' This bubble also contains a bulleted list: '• To turn-off contributions, use the slider to change to 0%' and '• If you want to enroll in a Roth instead, click continue on the next screen with the slider and you will have the option to select Roth or split your contributions.'

Home / Account / My Contributions

ACCOUNT INFORMATION

- Account overview
- Balance
- Rate of return
- Transaction history
- Statements and documents
- Contributions**
- Investments
- Loans
- Withdrawals

PAYCHECK CONTRIBUTIONS

My contributions

INVESTMENTS

My investments

Investment lineup

Contributions

Contribution	Type
Before Tax	Auto increase 1% per year up to 10%

Edit

By clicking the "Confirm & Continue" button, you authorize payroll deductions as indicated above.

Standard

Standard contributions are deducted from your paycheck. Contributions are made before taxes are withheld. Standard group includes:

Confirm & Continue

Add / Edit

Click here to turn-off or change your annual auto-increase

Click here to change your pre-tax auto-enrollment of 5%.

- To turn-off contributions, use the slider to change to 0%
- If you want to enroll in a Roth instead, click continue on the next screen with the slider and you will have the option to select Roth or split your contributions.

Click **Confirm** after you've made your changes.